

Ref. No.: PG/GGPPL/PLA/Allotment Letter/2023-24/

To,

Dated:.....2023

..... (Customer name)

.....(Address)

**ALLOTMENT LETTER**

**Sub:** Allotment of Office Space / Retail Space No. \_\_\_\_ at \_\_\_\_ floor, in the commercial project known as "**PLATINA**", situated at Premises No. 17, Shakespeare Sarani (formerly Theatre Road), P.O – Middleton Row, P.S – Shakespeare Sarani, Kolkata – 700071, West Bengal, India

Dear Sir / Ma'am,

We are pleased to inform you that the aforesaid office space / retail space have been booked by you via booking application number – PLA - \_\_\_\_\_ dated \_\_\_\_\_, has now been allotted to you.

The details of the commercial space allotted is as under:

**Project Name: PLATINA**

**Project Type:** Commercial

**Space Type & No.:** Office / Retail Space No.

**Built Up Area:** \_\_\_\_\_ sqft

**Carpet Area:** \_\_\_\_\_ sqft

**Car Parkings (Exclusive Right to Use):**

**Consideration Value:** Rs. \_\_\_\_\_ /- (Incl. GST of Rs. \_\_\_\_\_ /-)

We would like to take this opportunity to thank you for the trust you have vested in us and assure you of your best services at all times.

Warm Regards,

For GEETA GANESH PROMOTERS PVT. LTD.



Director